


boohoo

We are sorry to inform you that we have not yet received your returned parcel. As you have informed us that your parcel has been returned to us, we understand that you wish to claim reimbursement for the parcel contents.

In order for us to investigate and process your claim for the returned parcel, please complete the details below in full. Boohoo reserves the right to pass the below information onto our carriers in order to assist with the investigation of this claim and by signing this form you agree to co-operate in the event of any investigation into the missing parcel.

		Full Name: _____	
		Order No: _____	
Item description 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____	Quantity:	Product code	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
Have you claimed for missing Returns before? YES/NO If yes, please give details: _____ _____ _____		Return Delivery Address: _____ _____ Postal Code/Zip Code _____ Tracking no: _____	

By signing the below declaration you confirm that the above items have been returned to the delivery address stated above. In addition you declare that to the best of your knowledge, the information you have provided in this form is correct and truthful.

In the event that you subsequently receive any lost items, you must immediately email return.claims@boohoo.com and refund boohoo of any monies paid in reimbursement to you.

Once you have completed the details in full and hand sign the declaration, please send the form using one of the following methods;

1. Send your form via email to return.claims@boohoo.com using the Couriers name and your order number as the Subject Matter or;
2. Post your form to: boohoo Claims Department P.O Box 553, Burnley, BB119GD.
Unfortunately we are unable to provide free postal for this service.

Customer Name: _____ Signature: _____
(print) Date: _____

Internal Use Only

Returns not Received form Claim Ref No _____ Date of Receipt ____/____/20____